



Nagaland Board of School Education

Kohima

NOTIFICATION NO. 1/2019

Dated Kohima, the 4th January, 2019

CALENDAR FOR THE ACADEMIC YEAR 2019 (HIGH SCHOOL LEVEL)

The academic calendar for 2019 is hereby notified to all registered schools under NBSE for strict compliance:

- January 2019 : Reopening of schools for admission. All admission to be completed. **Regular classes to resume in the hot region**
- February 2019 :
1. **Regular classes to resume**
2. **Financial Literacy Training for schools opting the course**
3. **Meeting with All Centre Superintendents of HSLC Examination Centres 2019**
4. Meeting/Training/Workshop/Seminar
- 5 – 8 March 2019 : **COLLECTION OF:**
: **Form nos.3, 14, 15 (can also be downloaded from NBSE website) (form No. 6 to be generated using NBSE offline software) and Class IX Certificates of Qualification 2018 and school Registration Certificate by registered schools. The forms/Certificates are to be collected from the Board's Office**
- 1 – 6 April 2019 : **SUBMISSION OF:**
1. Particulars of students of Class VIII as on 1-4-2019 by all NBSE registered institutions and Middle Schools (both Govt. & Private) registered with the Directorate of School Education, Nagaland. (detailed information will be given later)
2. Particulars of students of Class IX as on 1-4-2019 (Hard copy of email file – Form No. 13) by registered schools supported by photocopy of Class VIII (ESL) Completion Certificate
Form no.13 should be mailed to the address – nbsef13@gmail.com after making proper entry. This is compulsory. (Printout copy of the form which is submitted through mail must be brought at the time of payment of fees)
3. Particulars of students of Class X as on 1-4-2019 (Hard copy of Form No. 16 printed from NBSE offline software) by registered schools. (For migrating students and change of school, it should be supported by photocopy of Class IX Certificate of Qualification).
4. Form no. 6 by registered high schools should be mailed to nbseform6@gmail.com
5. Annual registration fee by registered schools
6. Payment of Class VIII/IX registration fee, fees for migrating students of Class IX & X and fees for Financial Literacy course of Class IX & X
7. Particulars of Class IX & X students opting for Financial Literacy
- **Payment of fees should be done during the period specified only – Not before or after**
 - Submission after due date and additional submission of particulars will not be accepted
 - **Specific dates for submission will be intimated to the Institutions along with the forms**
- May/June 2019 : **Conduct of HSLC Compartmental Examination**
- 5 June 2019 : **Observance of World Environment Day** (Report to be sent forthwith through mail)
- 11 - 21 June 2019 : **CONDUCT OF MID TERM EXAMINATION**

- 22 June - 15 July 2019 : **Summer Vacation for schools located in the hilly/cooler region of the state**
- 8 - 31 July 2019 : **Summer Vacation for schools located in the hot and plain areas of the state**
- 5 – 9 August 2019 : **SUBMISSION OF:**
1. Progress Reports/question papers of Mid-term Examination and examination fee of Class VIII (detailed information will be given later)
 2. Progress Reports (form no.15) and question papers of Mid-term Examination of Class – IX & X by registered schools
 3. Form no. 14 - Examination fee of Class IX Final examination by registered schools/Centre schools
 4. Form no. 3 by registered schools (Govt. & Private)
 5. Academic report/Question paper observation report by all registered schools compulsorily
- COLLECTION OF:**
1. Registration Cards of Class VIII/IX
- July/August 2019 : **Training/Workshop/Seminar**
- 5 September 2019 : **Teachers' Day Celebration** (Report to be sent forthwith through mail)
- 21 September 2019 : **Last date of receiving applications from schools for upgradation, recognition and introduction of sixth subjects for the next academic Session. For detail information refer 'General Rules'**
- 9 – 14 September 2019 : **COLLECTION OF:**
1. Forms for all categories of candidates for HSLC Examination 2020 by registered schools/centre schools. The forms are to be collected from the designated school. **(Specific dates for submission will be intimated to the Institutions along with the forms)**
 2. Form No. 7 (can also be downloaded from NBSE website)
- October 2019 : **Conduct of English Listening & Speaking Test (Class IX & X)**
- : Swachhta Hi Sewa Campaign (Report to be sent through mail)
- 14 – 19 October 2019 : **SUBMISSION OF:**
- : Forms and other relevant documents in connection with HSLC Examination 2020 for all categories of candidates by registered schools/ centre schools. Dates for submission of internal marks and grades will be informed later.
- 25 October 2019 : Last date for receipt of HSLC Examination 2020 application form with late fine of ` 500/- per candidate
- 11 November 2019 : **Observance of National Education Day** (Report to be sent forthwith through mail)
- 14 November 2019 : **Observance of Children's Day** (Report to be sent forthwith through mail)
- November 2019 : **COLLECTION OF:**
- Confidential Packets/materials of Class – VIII & IX Final Examinations 2019 and relevant forms from the designated schools/Board
- 26 Nov. - 6 Dec. 2019 : Class – VIII & IX Final Examinations 2019 (for Class VIII, detailed information will be given later)
- 1 December 2019 : **Observance of World AIDS Day** (Report to be sent forthwith through mail)
- 6 – 14 December 2019 : Conduct of model test for HSLC candidates by registered schools
- 16 December 2019 : **LAST DATE FOR SUBMISSION OF:**
1. Results of Class VIII (detailed information will be given later)
 2. Results of Class-IX should be mailed to nbseresult9@gmail.com for approval. Hard copy of email file along with relevant documents and valued answer scripts must be kept for six months by the school for inspection/verification.
 3. Annual Report of School Managing Committee
 4. Academic report
 5. Form No. 7- Assessment report on the activities conducted given in the 'Life Skills' textbook.

February/March 2020 : HSLC Examination 2020

Sd/- Asano Sekhose
Chairman

- IMPORTANT :**
1. All Schools must have email address.
 2. Schools should visit the Board's website for getting important notifications issued by the Board.
 3. Schools are advised not to wait for the **LAST day** for collection or submission.
 4. Schools should carefully check the dates mentioned here or any dates specified separately for any collection or submission of forms.
 5. *The penalty for failure to submit forms and fees on the specified dates is a fine of ` 30,000/-*
 6. All General holidays indicated in the State Govt. Calendar are to be observed as State/National holidays compulsorily.
 7. The 1st and 3rd Saturdays of the month are to be utilized for tests/co-curricular activities/Life skills/social works etc.
 8. Cleanliness drive in the schools should be carried out on regular basis.
 9. Inspection/visit will be carried out by the Board's Officials at any time of the academic year.
 10. In case of any change in the dates specified above, it shall be notified to the schools.
 11. Schools must inform the Board in written (along with relevant documents such as appointment order & educational documents and transfer order) as and when new Headmaster/Headmistress is appointed.
 12. All registered school should conduct coaching/preparatory classes for HSLC candidates till 15th December every year.

- NOTE :**
1. *Form nos. 3, can also be downloaded and submitted online to the address: nbseforms@gmail.com*
 2. *CCE Report Card must be properly entered and kept in the school office for inspection/submission as and when asked for.*
 3. *Academic report/Question paper observation report: The concerned subject teacher has to write in detail the topic coverage/question paper observation of each subject. This can also be **submitted online through the address: nbseforms@gmail.com***
 4. *Annual report, Observance reports of Teachers' Day, Environment Day, Children's Day, World AIDS Day, National Education Day, Swachh Bharat, Swachhta Hi Sewa (the Swachhta Hi Sewa is a Pledge of the Nation to create a clean, healthy and new India which begins from 15 Sept. - 2nd Oct. every year) etc. can also be submitted online through the address nbsenag@gmail.com*
 5. ***The head of the school can send a responsible teacher duly authorized by him/her for collection and submission of forms or documents. However, for collection of confidential packets, it shall be as per the rules.***
 6. ***All registered schools are expected to submit the enrolment and particulars of its students to the concerned DEO.***
 7. *The examination fees for Class IX Final Examination shall be paid only by the schools/centre schools to the Board.*
 8. *Failed centre repeaters shall pay a forwarding fee of ₹ 100/- to the Centre School during submission of forms.*
 9. *The rate of examination fees are: Class IX ` 450/-, HSLC ` 900/-, HSLC (Compartmental)- ` 300/- per subject.*
 10. *Class IX Registration fee is ` 200/- per student, but for migrating student of class IX & X, it is ` 850/- per student.*
 11. *For submission of Application Forms for HSLC Examination 2020, refer "Rules and Regulations for filling up of Forms" for more details.*
 12. *Fee structure for Class VIII will be informed later.*

- EXPLANATION :**
1. Registered schools are high schools registered with the NBSE, which are recognised or permitted.
 2. Recognised schools are those registered full-fledged high schools recognised by the NBSE.
 3. Permitted schools are those high schools registered with the Board to open Class IX & X and are yet to get recognition.
 4. Middle schools are schools having upto Class-VIII with the permission/recognition of Directorate of School Education.

- INFORMATION :**
1. Migrating students for admission in Class-IX & X as regular students should seek prior permission from the Board. Last date for receiving of application is **31-03-2019**.
 2. Refer to Management of Examinations for further information.

Designated schools : District Name of the institution

Dimapur	i. Govt. Higher Secondary School, Dimapur (all other areas not covered below) ii. Govt. Higher Secondary School, Chumukedima (Med, Chumu, Niuland & upto Diphupar areas)
Kiphire	Loyola Higher Secondary School, Kiphire
Longleng	Phom Lempong School, Longleng
Mokokchung	Mayangnokcha Govt. Higher Secondary School, Mokokchung
Mon	Govt. Higher Secondary School, Mon
Peren	Govt. Higher Secondary School, Jalukie
Phek	Govt. Higher Secondary School, Pfutsero
Tuensang	St. John Higher Secondary School, Tuensang
Wokha	Don Bosco Higher Secondary School, Wokha
Zunheboto	Govt. Higher Secondary School, Zunheboto

Mail Address of NBSE : **Email :**
nagaboard@gmail.com - for official correspondence nbseforms@gmail.com - for submission of forms
nbsenag@gmail.com - for submission of different reports nbseresult9@gmail.com - for submission of Class IX results
nbsef13@gmail.com - for form No. 13 only nbseform6@gmail.com - for form No. 6/6D only

Website: <http://www.nbsenagaland.com>

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